

THE COMMONWEALTH OF MASSACHUSETTS  
Department of Early Education and Care

**Notice to Parent Regarding Supervision of Children Involving Transportation**

Family Child Care Educators must exercise good judgment when supervising children in their care. When a child uses specialized transportation to and/or from the family child care home, it may be necessary for the educator to accompany the child to and/or from the vehicle. Whenever possible, if there is a monitor on the transportation vehicle, the monitor will be responsible for accompanying the child between the family child care home and the vehicle.

If I am accompanying a child to and/or from a transportation vehicle I must meet the following requirements:

- All the children in care will be on the first floor level before I can go outdoors to accompany a child to or from a transportation vehicle.
- I will make sure every child remaining in the home is in a hazard free environment.
- I will consider the number, ages and needs of children in care in order to ensure the safety of all child care children while accompanying a child to or from a transportation vehicle. Special precautions will be taken to ensure the safety of all children when there is a child care child who is unusually aggressive or active or exhibits behavior difficulties.
- I will notify the parents of all children in care that children are being accompanied to and from transportation vehicles and must obtain written consent of all parents involved.
- I will remain in clear view of the family child care home when accompanying a child and I will not be more than 50 feet from the home.
- I will remain in the home with the child care children until the transportation vehicle arrives at the home. I will minimize the amount of time out of the home.

**PLEASE NOTE: This applies to transportation vehicles only. Child care children who walk to or from the school bus stop may walk unescorted if the child's parent gives the provider written authorization.**

***Also, if I have a child who is younger than six months at the time of enrollment and they are within the first six weeks of care, these children must be within my direct visual supervision. I will not be able to accompany a child to and from a transportation vehicle unless I take the infant with me or I have an approved assistant to provide the necessary supervision coverage.***

**Parental Consent**

I understand and agree that my family child care educator \_\_\_\_\_, may be leaving my child(ren) \_\_\_\_\_, alone on the first floor level of the family child care home while the educator accompanies another child to/from a transportation vehicle and that while doing so the educator will take all of the required steps to ensure my child(ren)'s safety.

\_\_\_\_\_  
Parent's/Guardian's Signature

\_\_\_\_\_  
Date